



**BRIGSTOCK LATHAM'S  
SCHOOL**

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# Charging Policy

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*Forward thinking and creative; valuing faith, tradition, community and achievement.*

## **1 Introduction**

- 1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

## **2 Voluntary contributions**

- 2.1** When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school or the PFA pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3** The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. This list is not exhaustive:
- visits to museums/educational establishments;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - residential trips;
  - cookery lessons
- 2.4** The school will not make a profit from any extra-curricular activities where parental contributions are requested. Surplus amounts (over £5.00 per child) will be refunded to parents.

### **3 Music tuition**

- 3.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2** There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a termly charge for these lessons at the rate advised by the Northamptonshire Music and Performing Arts Service.

### **4 Swimming**

- 4.1** The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity.

### **5 Lettings**

- 5.1** The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges is to be determined annually by the local authority.

### **6 Other charges**

- 6.1** The Head Teacher and/or the Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an OFSTED report, use of photocopier.

**This policy will be reviewed annually.**

Policy Ratified – March 2020

Next Review – May 2021